| **Loginova Sofia**  *Some St., Some number*  *St. Petersburg, Russia*  *Phone (981)-\*\*\*-\*\*-\*\** | |
| --- | --- |
| **Job objective:** | Junior Data Analysis Officer |
| **Education** |  |
| 2018 - | Will complete 2nd years of The Herzen State Pedagogical University of Russia  Major: Computer Science and Computer Engineering. Grade average: B+ |
| **Skills:** | Data analysis  C/C++ programming  Python programming Web development (HTML/CSS/JS/React) |
| **Work experience:** |  |
| Winter 2020 - | Data and Document Editor |
| Summer 2021 - | Freelance android app developer |
| Summer/Autumn 2022 - | Web development |
| **Other activities** |  |
| Good pastry chef |  |
| **Personal information** | |
| Birthdate: September 5, 2000 | |

|  | Some St., Some number  St. Petersburg, Russia |
| --- | --- |
| Mr. N.N  HR Director  Astra Systems Inc. | April 2, 2022 |
| **Dear Mr. NuN:** |  |
| Astra Systems Inc. is one of the best companies in the AI-world for today. And your company has amazing modern technology. As a novice data analyst, I would be glad to become a part of your company. I am sure you need the same progressive employees as your company!  I will complete the 4th year of The Herzen State Pedagogical University of Russia. I have had work experience in Data and Document Editor. Also I have a skill in C/C++/Python programming. My major is Computer Science and Computer Engineering, and I have a grade average: B+. My strengths are responsibility, punctuality and teamwork, but in fact I prefer to work alone.  At your convenience, I would like to meet you to discuss how my qualifications could benefit Astra Systems Inc. Next week I will try to arrange an interview (to set up an appointment). | |
| Your sincerely,  --------------------  Sofia Andersen  Encl. |  |